

Email Use Policy

In addition to the Acceptable Use Policy above and all of its implications, we would also like to make you aware that all students in grades 7-12 will be assigned a student email account through our Google Apps for Education domain this year. We believe that utilizing this email will have a number of benefits for the student & teachers at Frontier High and Middle School. These benefits also have huge responsibilities, however, and each student is expected to conduct themselves in an appropriate manner while utilizing this new account.

These guidelines are intended to help you make the best use of the electronic mail facilities at your disposal. You should understand the following:

1. The school district provides electronic mail to students to enable them to communicate effectively and efficiently with members of staff, participate in collaboration with other students, and correspond with partner organizations.
2. When using the school's electronic mail you must comply with the following guidelines.

DO

1. Do check your electronic mail daily to see if you have any messages.
2. Do delete electronic mail messages when they are no longer required.
3. Do respect the legal protections to data and software provided by copyrights and licenses.
4. Do take care not to express views that could be regarded as defamatory or libelous.
5. Do protect your password and keep it in a safe place.

DO NOT

1. Do not send any threatening or bullying material through your email account to another student. This will be **immediate** cause for severe disciplinary action.
2. Do not sign up for any advertisements or promotions using your student email account.
3. Do not use your student email account for anything that does not pertain to educational purposes.

Please note the following:

1. All electronic mail activity is monitored and archived..
2. All electronic mail coming into or leaving the school is scanned for viruses.
3. All of the content of electronic mail is scanned for offensive material.

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Student: I understand that I will be given an electronic mail (e-mail) account through Frontier Local School District. I will only use this e-mail account for educational purposes only and will not abuse this privilege in any way. By signing below, I acknowledge that I understand that doing so will be cause for severe disciplinary action and that my privileges will be revoked immediately.

Signature of Student

Date

Parent: I understand that my child will be given an electronic mail (e-mail) account through Frontier Local Schools this year. I give permission for him/her to use this account for educational purposes only and acknowledge that I understand that if he/she abuses those privileges that it will be cause for severe disciplinary action and that his/her privileges will be revoked immediately. I also agree to monitor his/her use of this technology when he/she uses it away from school property and ensure that it is being used appropriately.

Signature of Parent

Date